

Procedure of changing of schools

Immediately notice the currently attending school about the changing of schools when details such as schedule of house-moving, new address, and new school are ascertained.

Change of Address within Kawaguchi City

1. If the child needs to keep attending the same school

Talk with the attending school (Generally, if the new address is in a different catchment area, the child needs to attend the school there).

2. To attend a designated school in new catchment area

Contact a new school your child is scheduled to enroll, submit “Certificate of School Attendance” and “Certificate of Free-given Textbooks” issued from the currently attending school.

3. In case of changing designated schools

Submit the Application Form for Changing Designated Schools to the Educational Affairs Division, Board of Education. ※ Must meet the conditions of changing designated schools.

From Kawaguchi City to another municipality

Receive documents concerning school transfer from currently attending school, submit them to a new school.

From another municipality to Kawaguchi City

Submit documents concerning school transfer issued from the former school to a new school.

From abroad to Kawaguchi City

Come to the School Affairs Desk, Educational Affairs Division with your child. Along with his/her passport. After the interview at the Educational Affairs Division, interview with a school will be carried out.

To enroll in a National ・ Private school

Bring or send “Certificate of School Attendance” or “copy of Student’s Notebook” of a National ・ Private school etc, to the School Affairs Desk, Educational Affairs Division.